



TSX.V: FCC
OTCQX: FTSSF

SENIOR FINANCIAL ANALYST

Location: Toronto, Ontario

Reference No: 2021-007

Position Type: Full-Time

Rate of Pay: Salary, Commensurate with experience and qualifications

ABOUT THE OPPORTUNITY

First Cobalt's vision is to produce the world's most sustainable cobalt, supplying the North American and European electric vehicle industry and contributing to a greener future.

We own North America's only permitted cobalt refinery, located north of Toronto, Ontario. Over the next 20 months, the Company will be expanding and recommissioning its existing facility to produce 25,000 tonnes of cobalt sulfate per year at a capital cost of US\$60 million. A third-party Life Cycle Assessment (LCA) demonstrated our strong Environmental, Social and Governance (ESG) mandate, with projected carbon emissions that are 50% lower than our benchmarked peer refiners in China. In addition to the Refinery, First Cobalt owns an advanced stage copper-cobalt project in Idaho, which has potential to grow and eventually provide a domestic supply of a critical mineral for the U.S. market.

JOB DESCRIPTION

The Senior Financial Analyst will be responsible for the financial reporting process, including ensuring the accuracy and completeness of all financial information, compliance with IFRS, the preparation of monthly management reporting, and the preparation of the Company's financial statements and Management's Discussion and Analysis (MD&A). In addition, the position is responsible for the transactional banking processes, and other financial analysis across the Company's various assets as required.

The Senior Financial Analyst will report to the Manager, Finance.

RESPONSIBILITIES

The successful candidate's responsibilities will include:

Financial Statements and MD&A Preparation

- Prepare sections of the quarterly and annual financial statements and MD&A, including the supporting workbooks, sub-schedules and associated analysis
- Assess new transactions under IFRS and prepare accounting memos to document conclusions
- Engage with Company's external auditors, as delegated by the Manager, Finance. Providing necessary supporting documents, workbooks, and analytics

Corporate Financial Reporting

- Maintain the general ledgers for First Cobalt Corp. and its various subsidiaries, including the recording of journal entries for all transactions ensuring accuracy and completeness of all financial records
- Ensure appropriate coding and disaggregation within the accounting system so that spending analysis can be easily performed

- Prepare monthly financial reports for management and provide ad hoc analysis on spending
- Prepare monthly reporting to external lenders and Government
- Prepare monthly Cash Report outlining cash balances and uses of cash

Treasury - Payments and Banking

- Develop and maintain the Company's list of accounts payable, ensuring appropriate aging
- Prepare weekly pay run and communicate with vendors
- Set up and coordinate payments in the Company's CIBC online banking system
- Review account balances and recommend transfer amounts to ensure appropriate cash held in each account for upcoming payment commitments

Tax

- Prepare HST tax filings as required on a quarterly basis
- Lead correspondence and document preparation for corporate tax returns for Canadian, US and Australian subsidiaries with the Company's external tax advisory firm
- Other tax filings as required

Other

- Review all financial reporting processes and recommend improvements to improve efficiency and strengthen internal controls
- Prepare process documentation to document key financial processes
- Ad hoc analysis as required to support the Manager, Finance and CFO

QUALIFICATIONS

- An undergraduate degree in Accounting, Finance, Business, or other relevant discipline
- CPA designation required
- Minimum 2-3 years' experience in financial reporting, audit firm experience an asset
- Strong financial and technical accounting skills (IFRS)
- Team-oriented, ability to work closely with other functional areas to ensure appropriate support
- Excellent attention to detail and time management skills
- Advanced skills in MS Office, Excel (Pivot tables, vlookup)
- Prior experience with Quickbooks an asset

WHY JOIN FIRST COBALT?

Together, we will power a better path forward. Be a part of a fast-growing team, as we succeed in becoming North America's only permitted Cobalt Refinery capable of producing cobalt sulphate for the electric vehicle revolution. Our success is contingent on the hard work and dedication of our people. First Cobalt rewards team members through:

- Recognition and results-driven compensation
- Training and development opportunities
- Health and wellbeing
- Ongoing communication and two-way feedback

If you are a passionate, committed and dynamic individual, please submit your resume and salary expectations in confidence to careers@firstcobalt.com. Please note that only qualified candidates selected for an interview will be contacted.

First Cobalt is an equal opportunity employer. We are committed to providing an environment of mutual respect and we believe that diversity and inclusion among our team members is critical to our success. We are committed to creating an inclusive environment for all employees and decisions to hire or promote will be based on merit, competence, performance, and business requirements.